

a little CRC

Northcliffe's New Spaces: The Meeting Space & The Office Space.

Now that Northcliffe Library is operating alongside our Visitor Centre, the Northcliffe CRC has struck an agreement with the Shire of Manjimup to ensure the vacated library spaces will be well managed, well utilised and accessible to the community. We'll be calling these 'The Meeting Space', and 'The Office Space' until better names arrive.

As you are aware the 'The Meeting Space' which once housed our library is a large (5 meters by 10 meters), has large windows and an attractive outlook to Northcliffe Forest Park. The space has heating and cooling and hard wearing vinyl flooring.

Our agreement with the Shire states "(The Meeting Space and The Office Space) to become a multi-use space, available for the benefit of the Northcliffe Community, SOM, NCRC and other building users."

We intend The Meeting Space to be used for all sorts of purposes other than meetings: craft workshops, film screenings, yoga classes, an exhibition extension space, and a space for regular interest groups to gather. This will also be a perfect space for committee meetings and town information sessions. Chairs and rollaway tables will be provided by the NCRC. We are also installing a projector and drop down projector screen. We are considering a large carpet roll for floor-based activities.

While the Shire has retained for itself free usage of The Meeting Space on Mondays, for the rest of the week we will make the space "available for use by community groups, individuals and businesses in the Northcliffe and wider community under reasonable terms (including a room hire fee), at reasonable times, and according to the judgement of the NCRC with regard to appropriateness of rental use (and other factors)"

The Office Space will be managed under similar principles. This is called a 'hot office'. This just means an office with multiple temporary users, rather than an office assigned to a single person. The room will have a computer, internet connection, printer, desk and two chairs ready to go, for whomever rents it.

We have worked hard to come up with a hiring schedule which will be as affordable as possible, while covering the costs of electricity and maintenance of The Meeting Space and The Office Space.

Monday, Tuesday, Wednesday 10 am to 5 pm • Thursday 10 am to 6 pm • Friday 9 am to 6 pm



Tel: 9776 7330
Fax: 9776 7338
PO Box 133
Northcliffe 6262
ncrc@northcliffe.org.au

When is it available?

We're still waiting for key handover and it may take up to four months for us to procure rolling tables, a projector and other equipment. In the meantime we will be offering limited bookings sometime during July.

The Meeting Space Hire Fees

Includes use of chairs, tables, rugs etc. and up to 3 wifi passes. Extra fees apply for extra wifi passes and use of projector.

CRC Members for NON-COMMERCIAL events (where no one is being charged entry/ workshop fees etc.)

\$5 minimum \$5 up to 2hrs/committee meeting length
\$15 up to 3hrs. \$20 half day. \$30 full day.
\$5 video conf. setup / projector use
\$30 out of hrs charge
Event / meeting wifi passes for more than three \$10
Self-clean. Otherwise \$20 basic vacuuming fee.

Non-Members or COMMERCIAL events (where anyone is being charged entry/ workshop fees etc.)

\$10 one hour \$15 up to 2hrs
\$20 up to 3hrs. \$30 half day. \$40 full day
\$5 video conf. setup/ projector use
\$40 out of hrs charge
Event / meeting wifi passes for more than three \$20
Self-clean. Otherwise \$20 basic vacuuming fee.

For weekends/multiple days/week/month bookings, or for a regular booked slot - ask for a quote.

All local not-for-profit groups can access the room at Members rates when conducting non-commercial events. This allows them to hold ordinary committee meetings for \$5 each. The 'regular booked slots' provision would allow for an affordable price for people to conduct weekly meditation sessions, yoga workshops, art/craft gatherings etc.

The Office Space Hire Fees

Fees include any wifi passes required for the duration of the hire and use of the computer we will set up in the hot office.

CRC Members \$5 minimum \$5 up to 2hrs
\$10 half day
\$20 full day
\$5 video conf. setup
\$30 out of hrs charge

Non-Members \$10 minimum \$10 up to 2hrs
\$15 half day
\$30 full day
\$5 video conf. setup
\$40 out of hrs charge

For weekends/multiple days/week/month bookings, or for a regular booked slot - ask for a quote.

We are a not-for-profit organisation supported by the Northcliffe Community and DPIRD:



Department of Primary Industries and Regional Development